



K. N. Government P. G. College, Gyanpur, Bhadohi-221304, U.P.
(Accredited B Grade by NAAC-2017)

Affiliating University: Mahatma Gandhi Kashi Vidhyapeeth, Varanasi

Email: kngpggyn@gmail.com

website: www.kngpgc.in

Date:

Annexure-I

Teaching

Name of Faculty:

Department:

Direct teaching (including lectures, tutorials and practicals) UG and PG Classes	Actual academic days spent per year	No. of classes assigned	No. of classes taught	(No. of classes taught / total Class assigned) x 100 %	Remarks (Good/Satisfactory/ not Satisfactory)
Session :					
Session:					
Session:					
Session:					
Session:					

Principal

Head of Department

Note: Kindly enclose the time table of academic session.



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Annexure – II [For 2(A), (D)]

**Active Participation in Different Academic /Administrative Committees of College/
University Engaged**

This is to certify that **Dr./Mr./Ms.**..... joined as an Assistant Professor indepartment on, worked as active member in following committees in duration the session.....

Session	Nature of Participation (Convener/ Member)	Activity

(Dr. P.N. Dongre)
Principal



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Annexure- III [For 2(B)]

Examination Duties, Evaluation and Question Paper Setting

This is to certify that **Dr./ Mr/Ms.....** (Assistant Professor),
Department of has performed the following duties of university/
college during assessment period

Session	Examination duties in UG and PG exam Each meeting of annual and semester examinations ~ 4 hours	Question paper setting/internal test paper for students (no.)	Evaluation of answer script of university exams (no.)	Act as internal examiner of university exams	Act as external examiner of university exams
	meetings				
	meetings				
	meetings				
	meetings				
	meetings				

(Dr. P.N. Dongre)
Principal



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Annexure-IV [for 2 (C)]

To Whom It May Concern

This is to certify that **Dr./Mr/Ms.** joined as an Assistant Professor in department onand is continuing till date. We are pleased to state that

1. He/She has taken mentioned tutorials and practicals during assessment periodand has been sincerely completing course allotted to his/her even by taking extra classes, if needed.
2. He/She prepares course study material for the topics which are not easily available to the students and also suggest them for use of e-resources and other library resources.
3. He/She regularly assigns subject related assignments to his/her students and also organized student seminars for students.
4. He/ She always interact with his/ her students outside classroom in his/her free periods in order to understand their problems as well as for acquainting them of future career opportunities. Regular feedback is taken from students about his/her teaching.
5. Besides teaching he/she has involved in other co-curricular activities like departmental association programs, quiz, cultural, sports etc. He/ She also involved in development of collective/corporate life of college of the college, such as plantation, voter awareness rally, Swachata Pakhwara and activities organized under NCC and NSS units in college campus.

In my considered opinion he/she has done innovative research and his/her teaching is of very good quality. I wish her all the success.

(Dr. P.N. Dongre)

Principal

(Dr.....)

Head of Department



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Annexure- V [For 2(E)]

1. Faculty as Ph.D. supervisor and students registered under them

Name of Faculty:

Department:

Session	Name of registered students/faculty	Topic of work	Registration date	University

2. Ph. Ds awarded during the session

Name of students	Topic of work	University	Date of degree awarded

(Dr. P.N. Dongre)

Principal

(Dr.....)

Head of Department



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Annexure-VI [for 2G)]

Research articles/Books/ Edited books during the Session:

1. Research papers (Journals, etc.)

S.N.	Title with page no.	Journal name	Year	ISSN No.	Refereed /other Journals as notified by the UGC	Total no of authors	Whether you are the first/ corresponding author/supervisor	Encl. no.

2. Publications other than journal articles (books, chapters in books)

S.N.	Title of Book or chapter with page no.	Publisher Detail	Published by International/ National/local Publishers	Year	ISBN No.	Total no of authors	Whether you are the main author	Encl. no.

Signature of Faculty



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Annexure-VII

Conferences Attended during the Session.....

Session	S.N.	Title of the invited lectures / papers	Title of conference/ Seminar /workshop etc.	Organized by	Whether international/ national/ state/ university level	Enc. no.

Signature of Faculty